

Join the Board: Interested in serving on the Red Deer Housing Authority Board of Directors?

Red Deer Housing Authority is currently recruiting a community-minded individual to join its Board of Directors. The Board provides guidance, direction, control, and accountability for the organization so that it fulfills its vision, core values and responsibilities to the tenants/clients and communities it operates, and the Government of Alberta as a Housing Management Body.

The Organization and Its Mandate

Established in 1971, Red Deer Housing Authority is a Management Body under a Provincial Ministerial Order that provides affordable housing and rent subsidies to over 800 households in Red Deer and the surrounding area. Red Deer Housing Authority's *vision* is to be seen as the leader in non-market and social housing in Red Deer and the surrounding area. The *mission* is to provide affordable housing and subsidies to low-income individuals and families within the core housing need threshold. As a housing management body, RDHA works to make housing affordable, increase housing supply, preserve existing government-owned housing stock, and foster independence.

Board Responsibilities and Expectations

The Red Deer Housing Authority Board of Directors is transitioning into a policy governance board, with an emphasis on vision, optimum balance between empowerment and rigorous accountability, strategic leadership, the distinction of Board and Executive roles, and proactive decisions. As a member of a governance board of directors, your role will be to:

- ensure the organization efficiently operates and administers the housing accommodation under its authority within the powers and duties as set out in the *Ministerial Order* and meet the obligations of its mandate as a Management Body under the *Alberta Housing Act*.
- provide direction and engage the Chief Administrative Officer responsible to the Board in determining the strategic direction for the organization, effectively managing the organization's resource portfolio, sustaining an effective organizational culture, emphasizing ethical practices, and establishing balanced organizational controls.
- approve business and strategic plans, annual operating and capital budgets.
- develop and evaluate the policies and programs of the management body, consistent with the powers, duties and functions as expressly given to it under the Act.
- review materials and prepare for meetings, participate in discussions and decision-making, and honour decisions of the Board. Members are also expected to serve on Board committees.

Appointment & Term of Office

The appointing committee consists of the MLAs representing Red Deer North and Red Deer South, as well as the Mayor of the City of Red Deer. The term of office is set for two years and a member may hold two consecutive terms.

Meetings

The Board meets at least once a month; additional meetings may be called by the Chair. The Board meets on the fourth Monday of each month at 5 pm.

Remuneration

Board members serve in a voluntary capacity and do not receive any remuneration. Members may be reimbursed for reasonable out-of-pocket expenses related to Board activities. There is a sitting honorarium provided to Board Members in accordance with a Board approved policy.

Eligibility and Qualifications

- Residents of Central Alberta are eligible for appointment to the Board of Directors and are eligible to remain on the Board after being appointed if they satisfy the eligibility requirements for appointment as set out in the *Management Body Operation and Administration Regulation* under the *Alberta Housing Act*.
- It is desirable that Board membership reflects diversified skills, backgrounds, professional knowledge, lived experiences, training and understanding relevant to property development and management, and building construction and social housing. Knowledge of social housing would be an asset.
- Specifically, the Board is looking for relevant experience in legal and financial management with experience in leadership and governance board.

How to Apply:

- Applicants are required to complete an application form and attach a current resume plus two written letters of reference. (References should be from individuals that can comment on the relevant qualities, skills or knowledge you possess)